

DD-1 EK  
57-2098 25X1

Executive Registry  
28 JUN 1957 9-5229

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Language Training Policy of the Department of State

1. This memorandum is for information only.
2. Just as the Agency found its personnel deficient in foreign languages, so too has the Department of State. To overcome this problem, it has initiated a new policy whereby each Foreign Service Officer will be responsible for achieving a "useful" (CIA-intermediate) level of proficiency in two languages other than English. The Department favors the first language to be French, German or Spanish. The second may be chosen from a list of twenty-five key languages, all of which except Hebrew appear on CIA's list of awardable languages. Each FSO must achieve proficiency in the first language within five years and in the second before he reaches the rank of FSO-4. This policy is mandatory for all FSO's except certain senior grades and is without benefit of achievement or maintenance awards.
3. New full-time, intensive courses as well as off-hours instruction in language training have been introduced by the Foreign Service Institute in the Washington area and at overseas posts.

25X1

25X1

MATTHEW BAIRD  
Director of Training

25X1

CONCUR:

Acting Deputy Director (Support)

JUL 10 1957

Training

cc: DDCI

ee: secty 11/2/57

25X1

MEMORANDUM FOR: THE DIRECTOR

In view of your personal interest in the Agency's foreign language program, the attached memorandum from the Director of Training on the State Department's new language training policy may be of interest.

H. GATES LLOYD  
Acting Deputy Director  
(Support)

STAT

10 July 57  
(DATE)

25X1  
FORM NO. 101 RE  
1 AUG 54 WH

NOT USED.

(47)